

## AGENDA: *Meeting date: Tuesday 23 January 2024*

### STANDING ITEMS

- |    |   |    |
|----|---|----|
| 1. | Welcome, Apologies & Declarations of Interest     | SV |
| 2. | Minutes from Meeting on 25 July 2023 for Approval | SV |
| 3. | Matters Arising & Outstanding Actions             | LJ |

### Risk Register

- |    |   |    |
|----|---|----|
| 4. | <b>DISCUSSION &amp; APPROVAL:</b><br>Standard Commission's Risk Register 2023/24 Quarter 3 Review | LJ |
|----|---|----|

**Annual Accounts – External Audit:** The representative appointed to conduct the external audit has a right of direct access to the Chair of the Audit and Risk Committee.

- |    |   |    |
|----|---|----|
| 5. | <b>DISCUSSION:</b><br>Annual audit plan and audit fee | LJ |
|----|---|----|

**Internal Audit:** The Head of Internal Audit has a right of direct access to the Chair of the Audit and Risk Committee.

- |    |   |       |
|----|---|-------|
| 6. | <b>DISCUSSION AND APPROVAL:</b><br>Internal audit plan (verbal) | AM/LJ |
|----|---|-------|

### Audit & Risk Committee: Any Other Business

- |    |  |     |
|----|--|-----|
| 7. | <b>INFORMATION:</b> Update on payroll system | LJ  |
| 8. | Any items to be raised (verbal)              | ALL |

### Meeting Schedule

- |    |   |  |
|----|---|--|
| 9. | <b>INFORMATION:</b> Next Meeting: 14 May 2024 |  |
|----|---|--|